

12 October 1950

MEMORANDUM FOR: [REDACTED]

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SUBJECT: Records Management Program

1. Reference is made to the discussions held in Room 2035 K, 1400 hours, 11 October 1950, among yourself, [REDACTED] of OSO, [REDACTED] of OPC, and [REDACTED] representing the Chief, SSS.

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2. As agreed at that meeting, you are hereby notified that it is our considered judgment that any records under our control are sensitive material and that you are therefore relieved of direct responsibility for their management.

3. We wish, however, to reserve the right to call upon you for technical advice, guidance, or assistance as may be necessary in carrying out our own programs of records inventory, analysis, and disposition.

_____/s/ [REDACTED] (SSS)
_____/s/ [REDACTED] (OSO)
_____/s/ [REDACTED] (OPC)

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RSW/ps

I hereby certify that this is a true and exact copy of the original.

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